



		LIKELIHOOD				
		VERY UNLIKELY	UNLIKELY	LIKELY	HIGH LIKELY	ALMOST CERTAIN
SEVERITY	NEGLIGIBLE	LOW	LOW	LOW	LOW	LOW
	MINOR	LOW	LOW	LOW	MEDIUM	MEDIUM
	SERIOUS	LOW	MEDIUM	MEDIUM	MEDIUM	HIGH
	SEVERE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	VERY SEVERE	MEDIUM	MEDIUM	HIGH	HIGH	HIGH



# Risk Assessment Form



<b>Risk Assessment for (Activity/Process/Operation)</b>		<b>Sensory Room</b>			
<b>Service</b>	<b>Education</b>	<b>Team / Section</b>	<b>EVERGREEN SCHOOL</b>		
<b>Assessment Date</b>	<b>26.01.2021</b>	<b>Review Date</b>		<b>Reference Number</b>	

What are the hazards <i>(i.e. what can cause harm)</i>	Who might be harmed and how? <i>(e.g. employees, pupils, members of the public, etc. and the significant risk(s))?</i>	What existing control measures are in place to reduce / prevent the risk? <i>(i.e. what are you already doing?)</i>	Assigned to	Completed by whom & when	Considering existing controls, what is the current risk level <i>(i.e. high, medium or low – use the matrix above)</i>	Further Action to be taken to control the risk? <i>(i.e. only record action/additional controls measures you are going to implement)</i>
<b>Cross contamination Of Covid 19</b>	Pupils and staff	<i>Not breaking bubbles by entering shared room with others. Regular cleaning by class teams/ cleaner after each use of sensory room</i>	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment
<b>Covid present in the sensory room.</b>	Pupils and staff	Staff to hand sanitise their hands as soon as they enter the Sensory room and at regular times while they are there. Bottle of hand sanitiser to be left in the sensory room at all times.	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment

<b>Children licking and spitting on surfaces</b>	Pupils and staff	Cleaner to wipe surfaces from 12 to 12:30 to give enough time for the surfaces to dry. Cleaners to wipe surfaces at the end of the day.	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment
<b>Covid on chairs</b>	Pupils and staff	Cleaner to wipe chairs at 12 and at the end of the day.	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment
<b>Covid to be present in the sensory room air</b>	Pupils and staff	Air conditioning on at all times.	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment
<b>Covid on computer / music equipment</b>	Pupils and staff	Staff to hand sanitise their hands before using the equipment in the sensory room. Cleaner to wipe the equipment at 12 and at the end of the day.	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment
<b>Covid on blankets and pillows</b>	Pupils and staff	Each class to use pupil specific blankets and pillows and to take them at the end of their lesson to ensure there is no cross contamination.	Staff & Cleaners	Rachel Hollyoake Miren Barrainkua 26-01-21	<b>M</b>	Ongoing assessment
<b>Name of Assessor</b>			<b>Rachel Hollyoake &amp; Miren Barrainkua</b>	<b>Signature</b>		
<b>Name of Manager responsible for activity / process</b>				<b>Signature</b>		

# Risk Assessment Review Log

Only use this log to confirm that there have been no changes to the current assessment; otherwise an updated risk assessment must be done

Initial Review Date			
Assessor's Signature		Date:	
Signature of Responsible Manager		Date:	

Next Review Date	12 months from initial review		
Assessor's Signature		Date:	
Signature of Responsible Manager		Date:	

Initial Review Date	24 months from initial review		
Assessor's Signature		Date:	
Signature of Responsible Manager		Date:	

Initial Review Date	36 months from initial review		
Assessor's Signature		Date:	
Signature of Responsible Manager		Date:	

Initial Review Date	48 months from initial review		
Assessor's Signature		Date:	
Signature of Responsible Manager		Date:	